

## **Faculty Senate Meeting October 17, 2012**

**In attendance:** Umit Akinc, Edward Allen, Sharon Andrews, Sarah Bodin, Daniel Bourland, Kevin Cox, Carol Cramer, Mary DeShazer, Jacque Fetrow, Candelas Gala, Michele Gillespie, Sam Gladding, Michael Green, Martin Guthold, Duncan Hite, Michael Huges, Sarah Jones, Kevin Jung, Judy Kem, Hank Kennedy, David Levy, Dale Martin, Jack Meredith, Ken Middaugh, James Schirillo, Cathy Seta, Michelle Steward, John Stewart, Lynn Sutton

### **Topics:**

- Updates, committee reports, and new business
- Reynolda Campus Technology Update by Nancy Crouch, Deputy Chief Information Officer and Rick Matthews, Associate Provost for Technology and Information Systems, CIO - followed by Question/Answer

### **Updates from the President, Dan Bourland:**

Website: Still being revamped and in the process of updating with current membership information

Introduction: Introduced Amalia Wagner from the Office of the Provost, she will be providing administrative support to the Faculty Senate.

Next meeting: November 14, 2012, Speaker TBD

### **Committee Reports:**

**Fringe Benefits:** Dave Levy and Debbie Deheck met with Human Resources about Strategic Resources Initiative (SRI). This initiative will allow Wake Forest to capture funds through greater efficiency, collaboration, and practical solutions. A suggestion was made to Carmen Canales that they should have a forum under the auspice of the Faculty Senate regarding SRI and seek input from various constituencies. Maybe this could be a topic for the November or December meeting. David has not made contact with human resources at the medical campus but hopes to meet with appropriate personnel there.

**Academic Freedom and Responsibility:** Linda McPhail reported that this committee consists of two representatives from each school and has been constituted and completed. The committee is ready to consider issues related to Academic Freedom and Responsibility.

**University Integration:** Michele Gillespie informed the group that last year's committee launched an undergraduate WFUSM internship pilot program. That program has run into some red tape in the form of a "non-employee policy" that necessitates a battery of standard "on-boarding" requirements totaling \$150 for each student intern. The committee has agreed that working to institutionalize this program is a worthwhile pursuit. We plan on exploring how to deal with this red tape, whether these internships should be for credit, during the summer as well as the academic year, and extended to MBA, Divinity, and J.D. students interested in the health care field. We wonder whether the new bio-engineering cross-school collaboration offers a model for our program, and whether

templates can be found at other universities. In addition, we would like to explore a pilot-program that eases cross-campus parking challenges.

A comment was made that mentioned a new benefit available to full-time employees on the Reynolda campus. The benefit is emergency backup child or eldercare, which is managed by Bright Horizons. The question was posed to those in the meeting to raise their hand if they were not aware of the new benefit. A show of hands revealed that approximately 75% of those present did not have any knowledge of the plan. Several suggestions were made about disseminating this type of information, such as; individual senators sending an email to their colleagues or using a list serve to email groups. Dan indicated that he would provide the benefit information to the senators for distribution.

### **New Business:**

Dan Bourland and Mary Cranfill (President, Staff Advisory Council) met to discuss potential topics of mutual interest to the Senate and SAC. The general topic of "university integration" was discussed, such that mutual interests could benefit from a joint Senate-SAC subcommittee, either within the Senate's University Integration committee or within the Senate. The joint faculty/staff Fringe Benefits Committee is an existing model for pursuing common interests. Bourland and Cranfill will continue to discuss to define the subcommittee's charge and membership.

## **Reynolda Campus Technology Update**

### **Presentation by**

**Nancy Crouch, Deputy Chief Information Officer and**

**Rick Matthews, Associate Provost for Technology and Information Systems, CIO**

### **Latest technologies deployed to campus:**

- Webex/Google features you may have missed
- Telepresence
- Helix video streaming
- Corel Suite

### **WebEx:**

Wake Forest University is the first campus with WebEx licenses for all. With WebEx you can host a meeting and collaborate with folks all over the world. Only the host needs a license, so this can be used with external groups. You have the ability to record and view later.

The four centers are as follows:

- Meeting Center – most basic, for smaller groups and accessible from mobile devices:  
Android and Apple
- Training Center – virtual breakout groups, polling and attentiveness monitoring, feedback tools

- Event Center – best suited for presentations, when one person is speaking
- Support Center – remote support allows you to send someone a link and you can gain access to their computer remotely and support them from your location

Everyone on the Reynolda campus can use WebEx, to access the site go to: <http://wfu.webex.com>. You can connect to WebEx with the computer or phone. User does not need to install any software, just java updates.

### **Google Apps and features:**

- Docs - Google docs is one of the most powerful collaboration tools ever invented. If you use Word/Track-Changes for collaborative documents, you don't know what you are missing by not trying Google docs.
- Sites – powerful, easy website creation with fine grained access control if you want it.
- Google Mail – are you using keyboard shortcuts, or labels? If not check out Rick Matthew's tips. <http://www.wfu.edu/~matthews/misc/google/mail/gmailtips.html>
- Hangouts on Air – alternative to WebEx, allow you to stream unlimited live video to the world for free.
- Google Moderator – can propose questions and virtual moderator can pick questions.
- Forms – (See also Qualtrics)
- Drive – up to 5gb of synced storages

### **Cisco Telepresence:**

Very high quality video conferencing that is voice activated. If you would like to schedule a telepresence conference, the multimedia team can assist you with set up.

Below are the locations with the necessary equipment:

- Detamble (up to 65)
- ZSR Library 204 9up to 35)
- The Bridge Screening Room (up to 10)
- Collaborative Technologies Team Room, ZSR behind the Bridge (single user)
- UCC 2016 (up to 10)

### **Helix Streaming Server:**

A video experience that allows you create and share videos internally within Wake Forest like You Tube. Currently in the pilot phase to determine if this is a service, we want. If you would like assistance, there is a group of recent grads and students that can help with initial set up.

Below are several resources you may access for learning:

- Help.wfu.edu
- WebEx Support (Cisco online resources)
- PDC classes
- Collaborative Technologies Team, [ctt@wfuedu](mailto:ctt@wfuedu)
- ITG's for those schools that have them

### **Questions & Answer**

Q: How can faculty find out what technologies are out there?

A: IS held a technology fair in the spring.

Q: Do you have a discussion board?

A: No, but we can create one.

Q: I went to your website and didn't find much information regarding technology for faculty. I would like to subscribe to a newsletter that provides me with technology tips and shortcuts, do you have one?

A: We are currently rethinking our web presence. Under consideration is setting up a subscription type broadcast that IS would send out once per semester with technology updates and information.

Jacque Fetrow mentioned that the ITG's have many training resources available and are a great source for technology information.

Q: Has there been any discussion about using moodle on campus?

A: It was considered at the time (CIT) selected sakai.

Q: Who helps with discipline specific software?

A: Your ITG's can help in those situations. IS provides support campus wide and ITG's are discipline specific.

Q: What is the latest regarding the student laptops?

A: ITEC has met three times regarding the student laptop situation but has not rendered a decision at this time.

Adjourned: 5:15 pm