

Wake Forest University Senate
Minutes of the Second Meeting
November 28, 2001

The University Senate for 2001-2002 held its second meeting in the Worrell Professional Center on the Reynolda campus. The following were present:

Administration: Rhoda Channing, Richard Dean, Paul Escott, Bill Leonard, Gordon Melson, Louis Morrell, Edwin Wilson

College: Jane Albrecht, Allin Cottrell, Donald Frey, Judy Kem, Charles H. Kennedy, Paige Laughlin, Mark Leary, Win-Chiat Lee, David Levy, Gloria Muday, Paul Ribisl

School of Medicine: John Butterworth, Larry Daniel, Craig Henkel

School of Law: Michael Curtis, Alan Palmiter, Charles Rose

Graduate School: Dale Dagenbach, Gary Shelness

Babcock School: James Flynn, Chet Miller, Timothy Smunt

Staff: Pat Bird, Kathy Clark, Dana Hutchens, Eric Winicov, H. David Womack

Student Trustee: Jonathan Lee Kelley

Timothy Smunt, President of the University Senate, called the meeting to order at 4:05 pm. He introduced Jonathan Kelley, Student Trustee and reported hearing from other Trustees who were unable to attend the meeting but would like to do so in the future.

The Minutes of the last meeting were approved as written. Richard Dean then reported on the new Biomedical Engineering joint degree program with Virginia Tech and the restructuring of the Medical School. The joint degree program originated with Pete Santago and Doug Maynard several years ago. The Trustees approved the program on October 1. The first students may be admitted in the Fall, and accreditation will be sought. Dr. Dean submitted an Executive Summary of the new program (Attachment 1). He also discussed the reorganization of the School of Medicine as a wholly owned subsidiary of the university and distributed a description of the changes (Attachments 2 and 3).

Timothy Smunt reported on the *Senator*, which will include progress reports on various Senate initiatives. He encouraged senators to check out the Senate website, and to submit their profiles and photos to it. Smunt reported that the Senate has limited access to broadcast email, but now is able to send an email to the Reynolda campus four times each year to notify faculty and staff when the Senate's last meeting minutes are available on the website.

Reports from the standing committees followed. Larry Daniel reported for the IOC:

The goal of the Intra-university Operations Committee is to promote the use of Wake Forest's diverse intellectual resources for the benefit of the university community. The University Faculties symposium on the events of September 11 provides a perfect model of interdisciplinary exchange. The IOC plans to follow Dr. Hearn's lead by organizing further symposia on topics of current interest. The Human Genome is the tentative topic for the first symposium, which will be sponsored by Dr. Maynard and the School of Medicine. This symposium will include discussions of science, law and ethics and is planned for January on the Bowman Gray Campus. All faculty, staff and students will be invited. The IOC will work with the Deans of other schools to develop further symposia.

The IOC is working to promote joint classes among schools and has identified biotechnology as an area of potential collaboration. A course in "Biochemistry and Biotechnology" will be offered in the Spring of 2002. This course is being presented by members of the IOC committee and other faculty from the School of Medicine, the Babcock Graduate School of Management and the Calloway School of Business and Accountancy as an experiment in cross campus collaboration. Guest speakers from local biotechnology companies will also participate and it anticipated that further collaborations will be developed. Other schools are encouraged to explore options for additional interdisciplinary courses.

Mark Leary reported for the University Oversight Committee: The committee has been monitoring the construction projects. Calloway's addition has been delayed in order to redesign the project and reduce the cost by two million dollars. Construction will take two years and is expected to begin in the spring. The Health and Sport Science Research facility will be sited near Groves Stadium and due to be completed in the summer of 2002. The plan to bring the university into compliance with the Americans with Disabilities Act will take seven years at \$500,000 per year.

Leary also reported on parking and other issues. The lot behind IS has been enlarged by 40 spaces. The Calloway addition will remove 56 spaces permanently, and 50 spaces will be used for staging over the next two years resulting in a short-term loss of 66 spaces and a long-term loss of 16 spaces. To build the parking decks for approximately 1,500 vehicles will cost 32 million dollars and the project is on hold pending funding. The day care facility is also on hold because of the national economic situation. The firehouse on Reynolda Road (Engine Company No. 8) will be rebuilt, providing space for our campus police as well. There will be a new fire truck painted old gold and black, and decorated with a deacon.

In the discussion that followed Leary's report, Dean Escott asked the Senate to reflect on what \$32 million could do for the academic programs. Smunt and Daniel mentioned that other possibilities exist to help support the construction of parking decks, including the initiation of modest parking fees for truly reserved faculty and staff parking (perhaps using a gate system). Other parking issues that were mentioned include the apparent lack of parking rule enforcement in some areas of campus. Discussion will continue at the next meeting, including the potential of a campus-wide survey or meeting.

John Butterworth reported for the Senior University Appointments Committee. There is a need to change the timing of the development of slates for candidates for honorary degrees. He

also reported that the Committee would be meeting the latest Provost candidate on Monday, Nov. 31.

In the absence of Roger Jenkins, Gloria Muday gave the update for the Fringe Benefits Committee: she reported that the comparison of our benefits with other institutions' benefits conducted by Aon was done before the announcement of the change of QualChoice as our provider. Two areas where the Reynolda campus of Wake Forest University seems to be behind are defined contributions, where we have a two-year eligibility period, and tuition concessions for dependents going elsewhere. The AON report is a "good start" but is incomplete on a number of facets. One reason for the incompleteness is that only have of the comparison institutions responded to AON's request for information, resulting in AON using only data that was provided on these institutions' public websites.

Win-Chiat Lee discussed the change from QualChoice and said the Reynolda campus is under no pressure to join MedCost and will be involved in discussions with other providers of health care services. By joining a national provider, we may get some economies of scale, and will be looking for more flexibility. Timothy Smunt mentioned that he has heard from a number of faculty who would like to see a "major medical only" option provided, in addition to the typical PPO policy. This would allow more flexibility and smaller premiums to faculty and staff who are able to take on more financial risk. He reported that Ralph Pedersen, the Director of Human Resources of the Reynolda campus, was supportive of this option. Lou Morrell said that because of our small size, we probably would not have a choice among several insurance carriers. The trends are toward more flexibility, higher co-pays and partial self-insurance. He went on to say that our self-insurance helped us keep costs down and that there is only so much available for compensation, and there is a trade off with salaries and fringe benefits. Timothy Smunt clarified that the issue concerning budget allocation. Specifically, the University administration each year can decide to reallocate resources among all of its line items, including the possible reduction of some budget items to cover the increasing needs for competitive levels of compensation (both salary and fringe benefits).

Under new business it was announced that there would be an AAUP meeting in the Benson University Center on December 6 to discuss salaries and fringe benefits. The Wake Forest Budget guidelines for 2002-2003 include a 2.5% increase in salaries. According to Lou Morrell, endowment income accounts for only 10% of the operation budget because of various restrictions on the greater endowment. Timothy Smunt asked Lou Morrell to explain the process of determining the budget levels generated by endowment income since the University administration has suggested that the current stock market conditions have constrained the budget level for the next academic year. While Lou Morrell thought that others in the administration could do a better job of providing these details since he is not directly involved in the budget process, he thought that the calculated level of endowment income for the 2002-2003 academic year would probably be higher due to the three-year averaging of the endowment value. Smunt said that he would ask someone in the University administration to provide a more detailed explanation of this calculation at our next meeting.

David Levy asked the Senate President to invite a member of the senior administration to present a brief report at the next senate meeting reflecting on the meaning and impact on the

University of the recent decision of the NC Baptist State Convention to no longer recognize WFU as an affiliate" institution. The first paragraph of the WFU mission statement refers to our "Baptist affiliation." President Smunt stated that he would ask someone in the administration to comment on this point at the next meeting.

The meeting adjourned at 5:20pm.

Respectfully submitted,

Rhoda Channing
Secretary