

**Step 1 – Student Information**

Last name	First name	M.I.	WFU Student ID #
Address (include apt. no.)			Date of Birth (mmddyyyy)
City	State	Zip Code	Phone number (with area code)

**Step 2 – Household Information**

In the chart below include the **Full Name, Age, and Relationship** of:

- **Self**
- Your **parent(s)** (including a step-parent), even if you do not live with parents.
  - Do not include your non-custodial parent.
- Your parent(s)' **other dependent children** if
  - a) your parent(s) will provide more than half of their support from July 1, 2017, through June 30, 2018 or
  - b) if the other children would be required to provide parental information if they were completing a FAFSA for 2017-2018.
- **Other people** only if they now live with your parent(s) and your parent(s) will provide more than half of their support from July 1, 2017, through June 30, 2018.

In the chart below, **also** include the **Name of College, Undergraduate/Graduate Level, and Half-Time/Full-Time** status for: those **siblings** attending at least half-time during 2017-2018 in a program leading to a degree, diploma, or certificate. (Do not include college information for parents.)

Full Name	Age	Relationship	Name Of College (include sibling(s) if enrolled)	Undergraduate/ Graduate Level	Half-Time/ Full-Time
		Self	Wake Forest University	Undergraduate	

**Step 3 – Student’s Tax Filing Status – Calendar Year 2015**

Have you or will you be required to file a 2015 U.S. federal income tax return?

- YES** Continue to Step 4.  
 **NO** Complete *Student Non-Tax Filer's Statement*. Continue to Step 4.

**Step 4 –Parent(s)’ Tax Filing Status – Calendar Year 2015**

Have your parent(s) filed or will they be required to file a 2015 U.S. federal income tax return?

- YES** Continue to Step 5.  
 **NO** Complete *Parent Non-Tax Filer's Statement*. Continue to Step 5.

**Step 5 – Food Stamp Benefits – Calendar Years 2014 or 2015**

Did one or more members of your household, listed above, receive Supplemental Nutrition Assistance Program (SNAP) benefits (Food Stamps) in 2014 or 2015?

- YES** Continue to Step 6. If asked, the household member agrees to provide documentation from the agency that issued the benefits.
- NO** Continue to Step 6.

**Step 6 – Child Support Paid – Calendar Year 2015**

Did your parent(s) pay child support because of divorce or separation during the calendar year 2015? (Do not include support for children included in Step 2 above.)

- YES** If yes, complete the grid below. If asked, the parent(s) agrees to provide documentation of these payments.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support Was Paid	Name of Child for Whom Support Was Paid	Age of Child	Amount of Child Support Paid in 2015

- NO**

The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web at FAFSA.gov. In most cases, no further documentation is needed to verify 2015 income information that was transferred into the student’s FAFSA using the IRS DRT if that information was not changed by the FAFSA filer.

- The parents have used the IRS Data Retrieval Tool to transfer 2015 IRS income tax return information into the student’s FAFSA.
- The parents are unable to use the IRS Data Retrieval Tool and will provide a 2015 IRS Tax Return Transcript.
- Since the parents filed separate 2015 IRS income tax returns, the IRS DRT cannot be used. The 2015 IRS Tax Return Transcript(s) will be provided for each.
- The student has used the IRS Data Retrieval Tool to transfer 2015 IRS income tax return information into the student’s FAFSA.
- The student is unable to use the IRS Data Retrieval Tool and will provide a 2015 IRS Tax Return Transcript.

**CERTIFICATION:** Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent must sign and date.

\_\_\_\_\_  
Student’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent’s Signature

\_\_\_\_\_  
Date

**WARNING:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.