

# DEAN'S OFFICE DIGEST

February 15, 2016

We all work hard to create transformative learning in our classrooms, and we carry that work into our advising and mentoring, but we do not always get an opportunity to take stock of its meaningfulness. I was reminded of how much our students appreciate their education at the Dean's List Gala held in ZSR Library at the beginning of the month. It proved to be an amazing evening. Sophomore, junior and senior Dean's List students, their parents and friends, and all college faculty were invited to a lovely reception complete with a jazz combo. The turnout was phenomenal and student appreciation for faculty was heartwarming. Thanks to all the faculty who came, and if you missed it, please make a point of coming next year.



Last night about fifty faculty, parents and friends met in Kulynych Auditorium to listen to this year's top ten Senior Orations, a Wake Forest tradition that stretches back to 1869. It was a magical evening because all ten students wrote and delivered exceptional speeches that provided powerful insights about themselves, their education and the College. Three of those students were selected by faculty judges to present their orations at this Thursday's Founder's Day Convocation at 4 p.m. in Wait Chapel. Please plan to attend. Come to hear their ideas and to honor their courage in sharing themselves in this public way, and also to honor our fellow faculty who will be receiving recognitions for their commitment to teaching and learning. These kinds of public events shared with our students let us reap the rewards of our commitment.

A handwritten signature in cursive script, likely belonging to the Dean, is positioned at the end of the text.

# FOUNDER'S DAY CONVOCATION

Thursday, February 18, 4:00 p.m.; Wait Chapel

Join us for Founder's Day Convocation to observe the University's founding in February of 1834. Three seniors will present their [senior orations](#) reflecting on their four years at Wake Forest. In addition, a video tribute to the senior class will be shown. The University's highest honor, the [Medallion of Merit](#), will be presented for distinguished service to the University. Six awards will be presented to faculty members to recognize excellence in teaching, research and service. Two alumna who received the Marcellus Waddill Excellence in Teaching Award also will be recognized.



## TEDxWakeForestU 2016

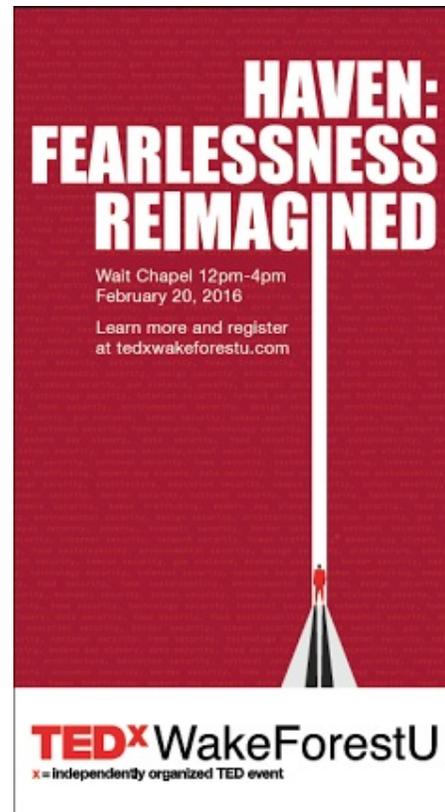
Saturday, February 20

The theme for TEDxWakeForestU2016, *Haven: Fearlessness Reimagined*, captures speakers' unique perspectives on what it means to find security and solace in each of their diverse fields of expertise. Security is a word that carries a heavy connotation these days, but at its most basic, security means knowing what the future holds and creating an environment we can count on. Our very existence depends on assuring ourselves a brighter and unrestricted future in each of security's different realms.

The eight esteemed speakers, including Computer Science Professor Errin Fulp, who will present at TEDx hail from varied and diverse fields where they do influential work to find solutions to some of the world's most pressing problems. Each speaker will discuss his or her work as it relates to security in the broadest possible sense of the word, promising to paint a picture of a secure future as envisioned from every possible angle. More information on the speakers can be found at [www.tedxwakeforestu.com/](http://www.tedxwakeforestu.com/).

Tickets for TEDxWakeForestU2016 are available now. General public tickets are \$15 and Wake Forest University students, faculty and staff may attend at no charge, but must register online.

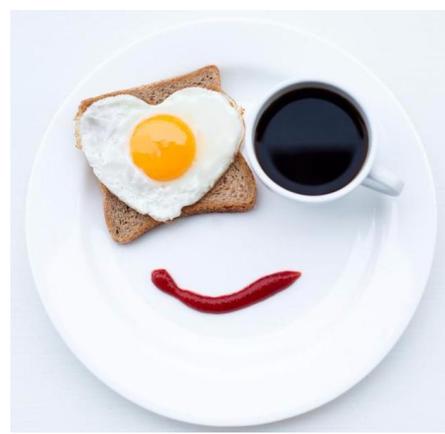
We look forward to seeing you on February 20 at 12 p.m. for what promises to be a truly impactful day!



# BREAKFAST WITH THE DEAN

Dear Faculty Colleagues,

This Spring, I'd like to take time to meet with small groups of faculty over breakfast. The intent of these breakfasts is simply to get to know each other and talk informally, and to welcome your ideas and concerns. The breakfasts will be in The Pit, on me, and are open to all who have a faculty appointment in the College.



The dates are:

- **Thursday, February 25 at 7:30 a.m.**
- **Tuesday, March 15 at 7:30 a.m.**
- **Thursday, April 28 at 7:30 a.m.**

Please sign up using the link to the Google Doc - [Breakfast with the Dean - Sign-up Sheet](#). The breakfasts are limited to 6 people, first-come, first-serve. My assistant, Denise Griggs, will confirm and remind you about the date. I look forward to seeing you at breakfast this Spring! Michele

## UPDATE

### From the Office of Academic Advising

In a recent annual retreat and through the annual review process, the Office of Academic Advising has reaffirmed its aspiration for excellent communication with faculty and staff advisers. A strong alliance and great communication and collaboration between OAA staff and students' advisers allows for the most effective support of students who seek help or receive outreach from OAA. Our efforts toward this aspiration will include such actions as copying advisers on outreach to students, updating advisers when our office is working with their advisees, and encouraging students to form and sustain relationships with their advisers.



Although all OAA staff are happy to assist any faculty or student with questions or concerns, our four academic counselors work most intentionally with specific groups of advisers, assigned alphabetically by the first letter of advisers' last names (Terence Polk, A-E; Melissa Cumbia, F-K; Shannon Coleman, L-R; Shane Weimer, S-Z). Faculty advisers are encouraged to foster this connection by getting to know their academic counselor, and we hope that they will reach out to us when needed. We will also be sponsoring some "get to know you" lunches for faculty advisers and academic counselors; be on the lookout for invitations. It is our intention that, through these initiatives, we in OAA can better serve as valuable resources to faculty advisers and work with

them to provide outstanding support to our students.

## CALL FOR PROPOSALS

**Know Her Truths: Advancing Justice for Women and Girls of Color Conference**



The Anna Julia Cooper Center at Wake Forest University invites proposals for a national conference focused on the lives of women and girls of color. The conference seeks scholars, students, community organizations, researchers, policy makers, foundations, and activists for an intensive series of discussions about the circumstances, challenges, and opportunities facing women and girls of color.

We invite proposals of 500-1000 words for facilitated conversations or interactive sessions. These proposals may identify an important conversation you propose to facilitate and the unique methods or tools you would use to lead that dialogue. Proposals may come from individuals or groups.

Click [here](#) for detailed information. Proposals should be sent via email to [ajc@wfu.edu](mailto:ajc@wfu.edu). All proposals must be received by 5:00 pm CST on Tuesday, March 1. If accepted to participate, individuals must provide their own travel and lodging.

Proposal due	<b>March 1, 2016</b>
Acceptance notification	<b>March 14, 2016</b>
Conference date	<b>April 29, 2016</b>

## DIVERSITY AND INCLUSION WORKSHOP

**Maximizing Inclusion + Minimizing Apathy: Socioeconomic Difference on College Campuses and Its Effect on Building Community**



On **Thursday, March 3**, please join faculty and administrators from across the College as we learn about and address the effects of socioeconomic differences in and around Wake Forest. As Wake Forest has made strides to become an ever-inclusive and welcoming community, the College faculty are presented with opportunities and challenges to deal with and perhaps ameliorate income disparities for not only some of our students, but also employees of our University as well as members of the Winston-Salem community. The objective of this workshop is focused on raising awareness about the experiences of lower-income members of our extended communities, while perhaps sharing ideas for how to tackle these complex issues in the classroom and other safe spaces on campus. This session is scheduled from 11:30 a.m.- 3:30 p.m. in the Autumn Room in Reynolda Hall; lunch will be provided.

To sign up please follow this [link](#). We look forward to seeing you in a couple of weeks!

# SUMMER INTERNSHIP PROGRAM

Applications Due March 4

The Translational Science Center of Wake Forest University is happy to announce that it is now accepting student applications for the Summer Internship Program. Please send students that you believe are eligible to <http://tsc.wfu.edu/outreach-core/summer-internship-program/> for the application process and form to be completed. The application deadline is **March 4, 2016**. Please let Heather Chapman (chapmahn@wfu.edu) or Dr. Patricia Dos Santos (dossanpc@wfu.edu) know if you have any questions.



## FEBRUARY FACULTY MEETING RECAP

It was great to be back in the newly renovated Pugh Auditorium for the College Faculty Meeting last week. At this meeting, faculty approved the bylaws changes recommended by the Committee on Orientation and Lower Division Advising; courses to be taught online



in Spring 2016 and Summer 2016 as presented by the Committee on Online Education; and the 2018-2019 Academic Calendar. In addition, a name change for the Minor in Medieval Studies to the Minor in Medieval and Early Modern Studies was approved. After a spirited discussion, faculty approved the inclusion of Women's, Gender and Sexuality Studies into Division I. Jane Caldwell, Associate Athletic Director and Assistant to the Dean, shared her report on Lessons Learned from UNC, followed by Kline Harrison, Associate Provost, who presented an overview of Global Campus Community (QEP) Initiatives.

Click [here](#) for the complete minutes and slides of the February College Faculty Meeting. The next faculty meeting will be on **Monday, March 14 at 3:30 p.m.** in Pugh Auditorium.

## SUMMER SCHOOL 2016

Did you know that your students are already making their summer plans? Encourage them to check out our Summer School [website](#) for information about opportunities here on campus and abroad.



Current WFU students can use WIN to register themselves for most summer courses starting **March 14**.

## FACULTY FELLOWSHIPS

Nominations Due Thursday, March 24

Named faculty fellowships are three-year awards that reward and support outstanding teacher-scholars in the College. Tenure track and tenured faculty are eligible to hold faculty fellowships.

Submission Guidelines:

- Nomination letter, no more than 3 pages, submitted by the Department Chair which must give evidence of excellence in teaching, scholarly or creative activity, commitment to student engagement and contributions to the life of the department or institution.
- Nominee's current CV.
- Teaching Evaluations from the last three semesters.

If you have any questions, please contact Patty Lanier at [lanierpr@wfu.edu](mailto:lanierpr@wfu.edu).

## TECH TIP: HOW TO COPY EMAIL ADDRESSES FROM A GOOGLE MAIL MESSAGE

From Rick Matthews, Director of Academic and Instructional Technology



Ever want to copy a list of email addresses from a message you received? Copying addresses from "To," "From," and "Cc" fields is not as obvious as it once was. Google now shows little boxes with names, not email addresses.\* There is a work-around.

1. Click the drop-down arrow next to the "Reply" button for the message.
2. Click "Print". This will open a new tab in your browser with a web page printout of the message.
3. You will probably see a "Print" pop-up window over this page. Click "Cancel" to close this pop-up.
4. That leaves a web page with your "printed" message. The "To," "From," and "Cc" fields include the email addresses you want.
5. Copy the names and addresses, and paste where you like.

If you expect to use this same list again, paste into a Google Doc. That gives a convenient place from which to copy when creating group emails or calendar invitations.

\*Google Mail shows an email address only if the person's name was not included by the sender.

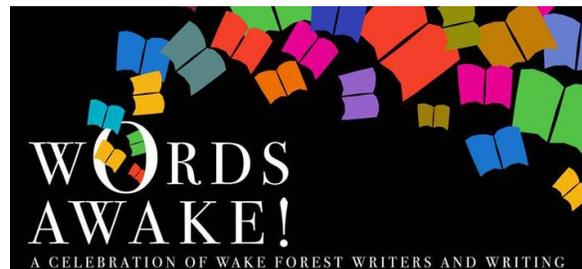
## TechXploration 2016

Information Systems will be hosting TechXploration 2016 on **Tuesday, April 5**, in room 401 of the Benson University Center. The purpose of this event is to allow faculty, staff and students to see how technologies are being leveraged in teaching, learning, research, engagement, and creative activity at Wake Forest University. Attendees are invited to walk around and learn more about the exciting use of technology on the Wake Forest campus any time between 11:00 a.m. and 2:00 p.m. Please contact Pat Idol or Ginny Mikkola at [techxploration@wfu.edu](mailto:techxploration@wfu.edu) by Tuesday, March 15, to inform us of your plans to participate in TechXploration 2016.



## ZSR WRITERS CAMP

ZSR Writers Camp involved over thirty WFU students who spent the night of January 29 in the Library writing discrete chapters of a novel, that work then collected and flash-published the next morning. The creative efforts focused on Wake Forest artifacts (one assigned to each writer), a project reflective of the latest *Wake Forest Magazine* features on Wake Forest artifacts from the past. The student writers of ZSR Writers Camp will present and discuss their work **Saturday, April 9, 3:00 p.m.** in Benson 410, as part of the WordsAwake2! Celebration of Wake Forest Writers and Writing. (<http://wordsawake.events.wfu.edu/>)



## STUDENT-ATHLETE SERVICES

Congratulations to Valerie Dahmen (Field Hockey) and Kent Garrett (Cross Country) for being recipients of the Weaver-James-Corrigan Postgraduate Scholarship of the Atlantic Coast Conference. They will be recognized on **April 13, 2016**

in Greensboro at a luncheon recognizing them for upholding the ideals of a successful student-athlete.



## Upcoming Events

### Tuesday, February 2 - Saturday, February 20

**"Black is... The Multiplicity of the Black Experience"** In celebration of Black History Month, a collaboration of faculty, staff, and student organizations from Wake Forest University created an events calendar. One of the first of its kind, the goal of this partnership was to highlight all of the events going on across the Wake Forest community. Please click [here](#) to download the event flyer. Share your Black



## Friday, February 12 - Sunday, February 21

***The Waiting Room*** by Lisa Loomer. Directed by J.E.R. Friedenberg. This dark comedy will have you squirming with laughter as the characters struggle to beat the system and win at life. Tickets are \$15 adults, \$12 senior citizens, and \$7 students and can be purchased at the Theatre Box Office (open Tuesday-Friday from 1-5 pm) at 336-758-5295 or online at [college.wfu.edu/theatre](http://college.wfu.edu/theatre). For groups or classes, please call Leslie Spencer at 337-758-1997 to inquire about group discounts.



## Tuesday, February 16, 2-3:30 p.m.; Reynolda 301

***Faculty and Student Panel Discussion: Online Summer College Courses.*** The Online Education Committee and the Office of Online Education are sponsoring this discussion regarding the four online courses offered in the College during summer 2015.

<http://pdc.wfu.edu/event/p99317LzYBs>

## Tuesday, February 16, 7:00 p.m.; Wait Chapel

***Truth, Lies, and Politics.*** What obligation do we have, as citizens in a democracy, to be informed about issues of public importance, such as the human impact on climate, or the causes of economic inequality? Moderator Dr. Melissa Harris-Perry will lead a panel discussion on this important question and others. Featured Panelists Naomi Oreskes, Kwame Anthony Appiah, and Dan Kahan. For more detailed information, visit the [event page](#). Click [here](#) to download the event poster.



## Tuesday, February 23, 7:00-8:00 p.m.

***"Studying Race and Human Community: Current Curricula Opportunities in the Humanities"*** Please make sure to get the word out to your students that The Humanities Institute will be offering a Curricula Night on February 23 from 7-8 p.m. Billed as a follow-up to last year's Teach-Ins, the Curricula Night is organized around helping students understand the role the humanities play in addressing today's complex questions. For more information and registration, students should visit [humanitiesinstitute.wfu.edu/curriculanight](http://humanitiesinstitute.wfu.edu/curriculanight). Click [here](#) for event flyer.



## Wednesday, March 2; Reynolda House Museum of American Art

***Utopia: Dreaming the Social.*** Speakers Karma Lochrie, Christopher Kendrick, Phillip Wegner, Sarah Hogan, Thomas Frank, and Judith Madera. 10:00 a.m. -4:30 p.m. Click [here](#) for event flyer.

## Monday-Wednesday, March 7-10; Wake Forest University Charlotte Center

***Winter Institute for Intercultural Communication (WIIC).*** Looking for some professional development opportunities during Spring 2016? Interested in a "deep dive" into multicultural competence and pedagogy? Then consider taking part in the Winter Institute for Intercultural Communication. This is the third, and last time, Wake Forest will be co-hosting this event. If you have any further questions, please contact The Teaching and Learning Center or the Office of Diversity and Inclusion. In addition, there are funding opportunities to cover the cost of attending. If you're interested in those specific questions, please contact the Teaching and Learning Center. Please see the workshop schedule and descriptions below and register at: <http://intercultural.org/wiic.html>.

## Monday, March 14 - Friday, March 18

***Global Wake Week.*** Mark your calendar for what promises to be a week-long celebration of

our Global Campus as we focus on *Transcending Boundaries: Building a Global Campus Community*. Enjoy a week filled with activities, films, food trucks, games and more as we prepare for the SACSCOC on-site visit. This educative week for faculty, staff, and students will celebrate our past global successes and will launch the University's 10-year Quality Enhancement Plan for strengthening Global Wake Forest. Faculty and Staff, please mark your calendars for Tuesday, March 15 for a special Hygge (cozy, Danish flare) dinner in the new Sutton Center in Reynolds Gym.

### Thursday-Friday, March 17-18; Farrell Hall and Bridger Field House

***Aging Re-Imagined Symposium.*** Faculty, staff, students, and members of the Winston-Salem community gather together to discuss the topic of aging from many perspectives. Leading scholars, artists, medical professionals and researchers whose work focuses on this vital, intersectional topic will share their insight on four key ideas that inform how we age, and how we think and feel about aging: Mobility, Mind (including memory), Mortality, and Meaning. Registration includes admission to all conference sessions, plus a reception on Thursday evening; a light breakfast, boxed lunch and reception on Friday. Symposium is free for all attending but registration is required. Register using this [link](#). For questions or concerns related to registration, please email Stephanie Reitz or call at 336.758.4256.



### Deadlines from the Office of the Registrar

**Friday, February 19** - **NEW** Drop deadline for Full Semester Courses

**Thursday, February 25** -Last day for instructors to submit Incomplete/Not Reported grade changes from Fall 2015.

**Tuesday, March 8** - Final grades for **first part-of-term** (1A, DV1, ON1) courses due by noon.

**Wednesday, March 9** - Mid-term grades for **full part-of-term** courses due by noon.

**Friday, April 1** - Rosters listing graduating seniors distributed via email. *Please use the rosters as an aid when entering grades on those students who are scheduled to graduate on May 16. You do not need to return the rosters.*

**Tuesday, May 10** - Graduating seniors grades due by noon. WIN grading turned off at 12:00 p.m. to process graduating seniors grades.

**Wednesday, May 11** - On-line grading resumes after noon.

**Tuesday, May 17** - Non-graduating student grades due by noon.

#### Office of the Dean of the College

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To share news or events with the College Faculty, contact Melanie Hylton in the Office of the Dean of the College. The next issue will be sent on Monday, February 29. Submissions are due on Tuesday, February 23 by 5:00 p.m.

[Join Our Mailing List!](#)

