

DEAN'S OFFICE DIGEST

February 29, 2016

Please attend today's Innovation Quarter informational forum (4-5 p.m., ZSR Auditorium) co-sponsored by the college's Committee on Academic Planning and the Office of the Provost. As you know, we have been busy rehabilitating Building 60, a historic tobacco manufactory building, which we will share with the Wake Forest School of Medicine. This renovation will give us much needed academic space, and the opportunity to offer compelling new programs that complement our liberal arts tradition, invite unprecedented collaboration with the medical school, and connect us to downtown in new and exciting ways. Come hear updates on academic program plans, and learn more about timelines and logistics.



DIVERSITY AND INCLUSION WORKSHOP

**Maximizing Inclusion + Minimizing Apathy:
Socioeconomic Difference on College
Campuses and Its Effect on Building
Community**



This **Thursday, March 3**, please join faculty and administrators from across the College as we learn about and address the effects of socioeconomic differences in and around Wake Forest. As Wake Forest has made strides to become an ever-inclusive and welcoming community, the College faculty are presented with opportunities and challenges to deal with and perhaps ameliorate income disparities for not only some of our students, but also employees of our University as well as members of the Winston-Salem community.

The objective of this workshop is focused on raising awareness to the experiences of lower-income members of our extended communities, while perhaps sharing ideas for how to tackle

these complex issues in the classroom and other safe spaces on campus. This session is scheduled from 11:30 a.m.-3:30 p.m. in Reynolda Hall - Autumn Room; lunch will be provided. To sign up please follow this [link](#).

ACADEMIC ADVISING

Lower-Division Advising

The Office of Academic Advising is currently recruiting for lower division advisers for 2016-2017. Academic advising is important to our students' ultimate success and all faculty are needed to be involved in advising at some level (major or lower-division). More information on the role of lower division advisers, including testimonials to the rewards of advising, is included in an attachment recently sent to all faculty by email ("Role of the Lower Division Adviser"). If you have any questions, please contact Christy Buchanan (buchanan@wfu.edu).

Get to know your OAA Academic Counselor

The Office of Academic Advising aspires to excellent communication with faculty and staff advisers. Toward this end, we are sponsoring some "get to know you" breakfasts and lunches for faculty advisers to meet and talk with OAA academic counselors. Go to [Get to Know Your OAA Academic Counselor](#) to sign up with the AC assigned to you at a time that works for your schedule. If the openings fill up, we will offer more in the future.



Focus Groups for Adviser Feedback on Revamped Online Source

In response to adviser feedback, OAA is currently redesigning the OAA website (advising.wfu.edu) to provide many of the essential materials for advisers that are now found in WIN directly on our website. We are hosting three focus groups (**March 4, 1-2 p.m.**; **March 4, 2 p.m.**; **March 8, 3-4 p.m.**) to get adviser feedback on the new website. If you would like to participate in a focus group, please sign up at [Advising Website Focus Groups](#). We want and need your feedback, so hope to see you!

Advising Period is Almost Here!

The advising period runs **March 14-24**. Advisers need to meet with advisees during this time. PINs for advising should not be given out without a face-to-face meeting with advisees. Lower-division advisers will be receiving information and resources to support advising prior to spring break. It's not too early to begin scheduling those meetings.

SUMMER SCHOOL REGISTRATION

Begins March 14

Please remind your students that WIN registration for summer 2016 opens **March 14**, the Monday after spring break.



TWO MORE BREAKFASTS WITH THE DEAN

Thanks to the five faculty who made the first Breakfast with the Dean such an enjoyable event this past Thursday. We had a great time!

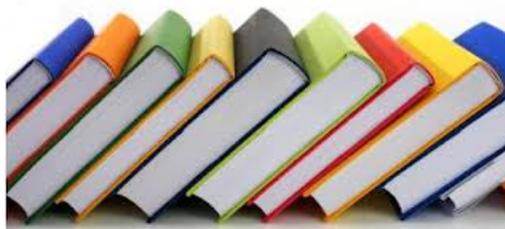


I will be sponsoring two more faculty breakfasts this semester, in The Pit, on me, on **March 15 and April 18 at 7:30 a.m.** Please sign up using this link: [Breakfast with the Dean](#). My assistant, Denise Griggs, will confirm and remind you as the date gets closer. Hope to see you there, Michele.

COURSE MATERIALS REQUEST

Requests for summer 2016 classes are due **March 18**.

Requests for fall 2016 classes are due **April 1**.



This includes any case studies, course readers, custom books or supplies that may be required. Timely submission provides an opportunity for us to discover and communicate to you any issues surrounding materials you need. It is very important that we receive a response for each class being taught, even if the class will not require a book. It is also important to note any cross-listings of a course you are teaching to insure an adequate number of books are shelved.

As a reminder, all course readers printed at the Benson Copy Center are sold through the Bookstore. Our prior knowledge that a course reader is coming precludes delays once it arrives, informs students of all required materials for the class, and saves shelf space for easy location.

Your course materials requests may be submitted electronically beginning **March 7** for summer book orders and **March 14** for fall book orders. You may submit your order via email or campus mail at any time. The site for electronic submission is wfustores.com. (It works best when accessed through Internet Explorer.) Scroll to the bottom of the page and click on "Online Adoptions" under the Faculty Services heading. If you have not previously used the site or if you have forgotten your password, please contact Willie Williams at 758-4154 or williaw@wfu.edu. You may utilize the "Notes" block to communicate special instructions regarding your order. Regardless of how you submit your order, you will receive a confirmation once we have it.

All course materials that will be utilized in the coming terms should be submitted so that we may (1) be in compliance with the Higher Education Opportunity Act, which went into effect in August of 2010, (2) give the students the best opportunity possible to get used materials, and (3) make sure all materials are available before classes begin.

SUMMER FACULTY FELLOWS OPPORTUNITY

Applications Due April 1



The Interdisciplinary PLACe (Performance and the Liberal Arts Center) is offering up to five faculty fellowships in amounts up to \$3000 this summer for work on performance projects with an interdisciplinary focus. Perhaps you're developing a dance, writing a play, composing a symphony, or doing other preparation for an interdisciplinary performance outside your normal university responsibilities. This might include extraordinary research or analysis, designing or practicing for an unusual collaboration, learning a new skill, or something else. It simply needs to have an interdisciplinary performance focus in Music, Theatre, and/or Dance.

Please visit <http://iplace.wfu.edu/working-with-us/summer-faculty-fellows/> for application guidelines. Send your applications to Louis Goldstein (louieg@wfu.edu) by **April 1**.

IN MEMORIAM

Robert W. Brehme, Physics

Bob Brehme grew up and attended high school in the Washington, D.C. area, graduating from Roanoke College in Salem, VA in 1951 with a BS in physics. He entered graduate school at UNC Chapel Hill where he received the MS Degree in physics in 1953. Bob was then drafted into the U.S. Army where he served for two years. After his service in the army he returned to Chapel Hill and used the GI Bill to study under Bryce DeWitt, a world renowned expert in relativity, and received a Ph.D. in physics in 1959.



Bob came to Wake Forest College in 1959 and filled an open faculty position created by the retirement of longtime professor Billy Speas. He was an outstanding teacher who taught introductory physics, undergraduate mechanics, graduate electricity and magnetism, and graduate relativity. His lectures, always delivered without notes and in clearly audible tones, were famous for precisely filling the available boards with logically arranged equations until the last equation making his final point would be written in the lower corner at the exact end of class. Or so it is remembered and retold by fellow faculty.

Shortly before his retirement, he received the John Reinhardt Award for Distinguished Teaching, Wake Forest University's highest award for teaching excellence. He retired in 1995 and continued to teach a course without pay for 3 years. Bob was eager to spread knowledge of physics within the wider community. He would try to explain general relativity to anyone who

asked about it. And occasionally he would receive calls from local citizens who claimed to have plans for a perpetual motion machine of the second kind. Bob was always willing to go through these plans and find the error in each case. He was an active participant in faculty meetings and served on many faculty committees. He will be greatly missed.

Upcoming Events

Wednesday, March 2; Reynolda House Museum of American Art

Utopia: Dreaming the Social. Speakers Karma Lochrie, Christopher Kendrick, Phillip Wegner, Sarah Hogan, Thomas Frank, and Judith Madera. 10:00 a.m.- 4:30 p.m. Click [here](#) for event flyer.

Thursday-Friday, March 17-18; Farrell Hall and Bridger Field House

Aging Re-Imagined Symposium. Faculty, staff, students, and members of the Winston-Salem community gather together to discuss the topic of aging from many perspectives. Leading scholars, artists, medical professionals and researchers whose work focuses on this vital, intersectional topic will share their insight on four key ideas that inform how we age, and how we think and feel about aging: Mobility, Mind (including memory), Mortality, and Meaning. Registration includes admission to all conference sessions, plus a reception on Thursday evening; a light breakfast, boxed lunch and reception on Friday. Symposium is free for all attending but registration is required. Register using this [link](#). For questions or concerns related to registration, please email Stephanie Reitz or call at 336.758.4256.



Monday, March 14 - Friday, March 18

Global Wake Week. Mark your calendar for what promises to be a week-long celebration of our Global Campus as we focus on *Transcending Boundaries: Building a Global Campus Community*.

Enjoy a week filled with activities, films, food trucks, games and more as we prepare for the SACSCOC on-site visit. This educative week for faculty, staff, and students will celebrate our past global successes and will launch the University's 10-year Quality Enhancement Plan for strengthening Global Wake Forest. Faculty and staff, please mark your calendars for **Tuesday, March 15** for a special Hygge (cozy, Danish flare) dinner in the new Sutton Center in Reynolds Gym.

Deadlines from the Office of the Registrar

Tuesday, March 8 - Final grades for **first part-of-term** (1A, DV1, ON1) courses due by noon.

Wednesday, March 9 - Mid-term grades for **full part-of-term** courses due by noon.

Friday, April 1 - Rosters listing graduating seniors distributed via email. *Please use the rosters as an aid when entering grades on those students who are scheduled to graduate on May 16. You do not need to return the rosters.*

Tuesday, May 10 - Graduating seniors grades due by noon. WIN grading turned off at 12:00 p.m. to process graduating seniors grades.

Wednesday, May 11 - Online grading resumes after noon.

Tuesday, May 17 - Non-graduating student grades due by noon.

Office of the Dean of the College

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To share news or events with the College Faculty, contact Melanie Hylton in the Office of the Dean of the College. The next issue will be sent on Monday, March 14. Submissions are due on Tuesday, March 8 by 5:00 p.m.

[Join Our Mailing List!](#)