

DEAN'S OFFICE DIGEST

October 10, 2016

We are in the thick of it. Exams, papers, budgets, conferences, manuscript revisions, grant deadlines, letters of recommendation, advising, meetings, and the challenge of managing it all. It's easy to lose sight of the meaningfulness of what we do and why we do it. Yet this past week has been a wonderful reminder of what makes our college community so rewarding: the student, faculty and staff teams cheering each other on with the Hit the Bricks relay for the Brian Piccolo Cancer Research Fund; the rich Story, Health, and Healing Symposium on Narrative in Medicine with over 200 attendees; the opening of the Muslim Student Association Lounge in Collins with celebrated interfaith leader Eboo Patel; and the 10th Annual Undergraduate Research Day, where 130 students showcased their mentored research and scholarship. It's through these interactions and so many others we need to remind ourselves that each of us leaves our indelible mark for the better on this institution and on the students we so closely mentor, through the powerful education we provide and the new knowledge we produce.



REMINDER: COLLEGE FACULTY MEETING TODAY

The October College Faculty meeting will be held this afternoon at 3:30 pm in Pugh Auditorium. Agenda items include reports from the Teaching and Learning Center Committee, the Honors and Ethics Council, Wake Forward and the Collegiate Senators. We will also have a report from Senior Associate Dean of Academic Advising, Christy Buchanan. You can find the meeting agenda [here](#). We look forward to seeing you there.

FACULTY POSITION REQUESTS

Due October 10 - November 1

The time has come, again, to begin planning for future faculty hires and course coverage. Faculty position requests for permanent and temporary faculty will be accepted by the Associate Dean of Academic Planning **between October 10 and November 1, 2016**. Temporary position requests accepted during this window will be for hire for the 2017-2018 academic year. Permanent position requests should be intended for search during the 2017-2018 year and hire for the 2018-2019 academic year. Please check the Chairs/Directors Resources website for our updated faculty position request form and remember to email all requests to both Associate Dean Christa Colyer (colyercl@wfu.edu) and her Administrative Assistant, Anna Henley (brownal@wfu.edu).



SPECIAL PANEL ON MENTAL HEALTH CONCERNS AND LEARNING

Thursday, October 20, 2:30-5:30 p.m.; Benson 401 C

This session, part of the College's MIMA (Maximizing Inclusivity + Minimizing Apathy) series, will

present information and knowledge on the experiences of college students confronting mental health illnesses and concerns, as well as provide pedagogical considerations for addressing these concerns in and outside of the classroom. To sign up please click on this [link](#).

REYNOLDS AND JUNIOR RESEARCH LEAVES FOR AY17-18

Applications due November 1, 2016.

Chairs Reminder - Applications for AY17-18 Reynolds and Junior Research leaves are due November 1. Applications should be submitted to Patty Lanier (lanierpr@wfu.edu) in the Dean's Office, 104 Reynolda Hall.

Also, think ahead to Faculty Development Funding proposals due February 15, 2017 to support your research projects during your leave.

DEPARTMENT-SPECIFIC DIVERSITY ACTION PLANS

How We Can Help

Earlier this year Department Chairs were asked to develop a Diversity Action Plan, specific to their departments. The Plan encourages departments to articulate a shared vision around 7 areas. These areas, or goals, are:

1. Facilitate departmental discussion on the disciplinary representation of diversity within a field(s)
2. Establish short- and long-range visions for recruiting faculty and students
3. Establish strategies for ensuring representative faculty search pools, if applicable
4. Explore curricular options and opportunities that support diversity and inclusion
5. Explore mentoring and advising "best practices" that support student retention and success
6. Explore interdisciplinary opportunities/challenges within the context of diversity and inclusion
7. Implement yearly metrics for measuring the success of the diversity action plan

In an effort to help departments construct their plans, the Office of the Dean of the College is working with partners in the Office of Diversity and Inclusion (ODI) to provide support to departments, chairs, and faculty. ODI staff have the capacity to help departments develop and operationalize Goals 1, 2, 3, and 6, through brainstorming sessions, training opportunities, and/or the provision of resources. If you have specific questions on how ODI can help with the developing of Diversity Action Plans, please contact Shayla Herndon-Edmunds (herndosm@wfu.edu). And, as always, please contact José Villalba (villalja@wfu.edu) if you have additional questions or requests.



FUNDING FOR FACULTY-STUDENT SCHOLARLY PROJECTS

Apply for a URECA Fund for Facilitating Faculty-Student Scholarship

Do you wish to engage your Wake Forest undergraduate students in their scholarly pursuits during the academic year? Do you need books for directed reading or analysis? What about reagents or supplies for laboratory work? Of course, there is also the gas expense for visiting off-campus archives or research sites. A [URECA Fund for Facilitating Faculty-Student Scholarship](#) just might meet your needs!



The Undergraduate REsearch and Creative Activities Center ([URECA](#)) is offering financial assistance to help support your academic work with students. These scholarly pursuits must be within the context of *individually mentored projects* such as directed readings, independent study, or Honor's thesis projects. To qualify, the project must be directly mentored by a faculty member, and the student must receive academic credit for the scholarly endeavor. This fund provides up to \$250 per student. Visit the URECA Center webpage to find out more about and download an application for the URECA Fund for Facilitating Faculty-Student Scholarship.



Should you have any questions, please email the URECA Center!

SUMMER IN THE FOREST 2017

We hope you are continuing to think about teaching a course during summer 2017. The dates are set. Summer Session 1 will run from Tuesday, May 23 - Thursday, June 29, while Session 2 will run from Thursday, July 6 - Friday, August 11. Chairs and Directors should have received the official call for courses yesterday, which noted the **November 4th deadline** for course entry into Banner. Meeting this deadline will help us advertise your courses in time for students to begin discussing summer plans with their parents over the Thanksgiving break. If you have questions about Summer School, please contact Anna Henley (brownal@wfu.edu).



OFFICE OF ACADEMIC ADVISING

Inclusive Pedagogy & Advising "Tip" of the Month

When talking with a student who is struggling in a class, use open-ended questions or prompts, to hear the student's story before making judgments or recommendations. For example: "Tell me what you have been doing to learn the material in this class." "Why do you think you are struggling?" "How can I help you?" "What resources have you tried so far?" Listen to the answers, and suggest study strategies or resources that might help. Be careful to avoid language that might convey that the student's struggles are due to an intellectual deficit (e.g., "Maybe you are not good at this subject.") and try to normalize the use of resources (e.g., "Everyone needs help now and then - it's normal"; or "Everyone can benefit from taking advantage of the academic supports WFU provides.")

Academic Success Fair

Over 1200 first-year students attended the extended orientation Academic Success Fairs on Sept. 25 or Sept 28. They heard about resources to support their success from representatives of the library, Writing Center, Math Center, Chem Center, and Office of Academic Advising. They heard from faculty about the importance of communication with professors; from experts about the link between wellbeing and academic success; and were guided through a mindfulness exercise. They are now submitting reflections to first-year advisers about their academic experiences thus far.

Deadlines for second-part-of-term classes

Second-part-of-term classes begin the week of October 18! Remember....

- The deadline to add a second-part-of-term course is October 25.
- The deadline to drop a second-part-of-term course is November 4.



Advising and Registration

The advising period for Spring 2017 registration is October 24-November 4. During this period, Faculty Advisers should meet with their advisees individually, at which point students should receive their personalized PIN for registration. Students can receive PINs only from their Faculty Advisers and only after being advised.

Spring 2017 Registration is November 7-18. Students will have assigned dates and times at which they can log onto WIN and register using their PINs.

TECH TIP: CUT THE TIME YOU SPEND DEALING WITH EMAIL

From Rick Matthews, Director of Academic and Instructional Technology

Are you using keyboard shortcuts in Google Mail? How about Conversations View? Using these together cuts the time required to deal with email. [Click here for a five minute introduction.](#)



UPCOMING EVENTS AND DEADLINES

Tuesday, October 11, 4:00 pm to 5:00 pm; Reynolda Hall, Green Room

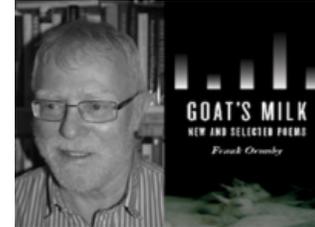
Campus Celebration: Staff Service Milestones. Faculty and staff are invited to honor Employees of the Year and staff service milestones at a campus-wide celebration.

Wednesday, October 12, 8:45 am to 10:00 am; Benson 401

Campus Connections. Curious about campus events? Curious about university changes or issues? Want to enjoy some time with your university colleagues? Hear from speakers including Mark Peterson, Mur Muchane, Carmen Canales, Brandon Gilliland, and Kenneth Pettigrew. There will be a light breakfast.

Thursday, October 13, 7:00 pm; Carswell Hall, Carswell Atrium 2nd Floor

Poetry Reading: Frank Ormsby. All members of the Wake Forest community are welcome to attend an evening of poetry with renowned Irish writer Frank Ormsby in the Carswell Atrium on the 2nd floor. This event is free and open to the public. Book signing and refreshments to follow. Frank Ormsby was born in Enniskillen, Co. Fermanagh, Northern Ireland, and has helped strengthen the legacy of literature from Northern Ireland as an editor and advocate of poetry and prose. Wake Forest University Press published his most recent volume, *Goat's Milk: New and Selected Poems*, in 2015.



Saturday, Oct. 15, 1:45-3:15 pm; Tribble Hall, DeTamble Auditorium

"North Carolina House Bill 2: Privacy or Discrimination?" The AMINTAPHIL (American Section of the International Association of Philosophy of Law and Social Philosophy) Conference on Privacy will be held at Wake Forest on Oct. 13-15. As part of the conference program, AMINTAPHIL will sponsor a public forum on the topic "North Carolina House Bill 2: Privacy or Discrimination?" The forum will be co-sponsored by Wake Forest University Department of Philosophy, Department of Women, Gender and Sexuality Studies and School of Law. A joint panel for the forum will include Leslie Francis (Philosophy and Law, University of Utah and AMINTAPHIL), Kristina Gupta (WGS, Wake Forest), Harold Llyod (Law, Wake Forest), and Win-chiat Lee (Philosophy, Wake Forest, and AMINTAPHIL). It is open to the university community and the public.

Monday, October 17, 5:30 pm to 6:30 pm; Porter Byrum Welcome Center, Kulynych Auditorium

Lecture by Phi Beta Kappa Visiting Scholar Daniel T. Rodgers, "Age of Fracture: The Transformation of Ideas and Society in Modern America." "Fracture" now seems everywhere in our contemporary United States: in social relations, partisan politics, growing economic inequalities, and enduring culture "wars." But the "fracture" of our times began in the realm of ideas, as larger ideas of society, economy, selves, and political culture shattered into smaller, more individualistic ones. The phenomenon, which occurred on both the political right and the political left, shapes the world we live in. This lecture, based on a Bancroft-Prize winning book of this title, will tell the story of how that happened and what it means for our present moment.



Tuesday, October 18, 8:00 pm; Scales Fine Arts Center, Brendle Recital Hall

Mande Melody: A Showcase of West African Mande Strings. IPLACe is proud to sponsor

a residency that will feature three world-class musicians from Mali and two guest scholars to WFU from October 16-19th. Entrance to the concert on October 18th is free of charge.



Office of the Dean of the College

104 Reynolda Hall
336.758.5311
deanofthecollege@wfu.edu



To share news or events with the College Faculty, contact Brian Hart in the Office of the Dean of the College. The next issue will be sent on Monday, October 24. Submissions are due on Tuesday, October 18 by 5:00 p.m.

[Join Our Mailing List!](#)