Accommodation Process for Students with Disabilities

Student provides documentation of disability to the Learning Assistance Center and Disability Services

Verification of Disability

Learning and Cognitive Disorders
Van Westervelt, PhD
Learning Assistance Center

Psychological Disorders
Andrée Cantarelli, PhD
University Counseling Center

Medical Disorders and Conditions
Cecil Price, MD
Student Health Service

Determination of Reasonable Accommodations
LAC-DS staff with input as needed from the Committee for Students with Disabilities and WFU Legal Department

**Academic** – letters hand-delivered to faculty members describing academic accommodations, e.g., extended time for exams, use of a laptop for in class writing assignments

**Text in alternative format** – textbooks and other printed material can be provided or converted into electronic format for students with visual, mobility, and print related disabilities

**Classroom relocation** – when needed, LAC-DS works with academic departments or Registrar (Harold Pace) to relocate classroom to accessible location

**Sign language interpreters** – LAC-DS assists in coordinating interpreters for class meeting and related assignments or activities

**Housing** – LAC-DS works with Residence Life & Housing (Adam Bernot and Kristy Eanes) to implement accommodations, e.g., strobe fire alarm, accessible location, single room

**Architectural modifications** – LAC-DS travels classroom and building routes with student and contacts Facilities Management (Greg Scott and Keith Callahan) to explore alternatives and potential barrier removal

**Assistive Technology** – LAC-DS works with Information Systems (Mur Muchane) to assist in procuring appropriate technology, software, or hardware.
Learning Assistance Center and Disability Services at WFU

The Learning Assistance Center and Disability Services (LAC-DS) provides academic support for students who are interested in refining their study skills, time management, and organizational strategies. In addition to offering individual academic coaching, the LAC-DS coordinates a peer tutoring program for many undergraduate courses. Accommodations for students with disabilities are coordinated through the LAC-DS, too.

**Michael P. Shuman**, Ph.D., Director: mobility, hearing, and visual impairments. Provides academic coaching.

**Jackie Friedman**, Ph.D., Associate Director: attention deficit hyperactivity disorder, learning disabilities, and other cognitive disorders. Provides academic coaching.

**Kawana Neufville**, M.S, Assistant Director: all disabilities, including chronic medical conditions. Provides academic coaching. Oversees peer tutoring and mentoring programs.

**Van D. Westervelt**, Ph.D., Associate Director: attention deficit hyperactivity disorder, learning disabilities, and other cognitive disorders. Provides academic coaching.

**Suggested statement for course syllabi:** *Wake Forest University provides reasonable accommodations to students with disabilities. If you are in need of an accommodation, you are encouraged to contact me privately as early in the term as possible. Retroactive accommodations will not be provided. Students requiring accommodations must also consult the Learning Assistance Center and Disability Services Office (118 Reynolda Hall, 336-758-5929, lac.wfu.edu).*

---

**Disabilities by Type at WFU 2013-14**

- LD: 250
- ADHD: 150
- ADHD/LD: 100
- Chronic Illness: 75
- Psychological Impairment: 50
- Visual Impairment: 25
- Mobility Impairment: 20
- Traumatic Brain Injury: 10
- Hearing Impairment: 5

**551** students total (approximately 9% of undergrads) received disability related accommodations in 2016-17. **1512** students total (approximately 29% of undergrads) used one or more LAC-DS services in 2016-17. LAC-DS employed approximately **250** peer tutors and provided over **7500** hours of tutoring in 2016-17.

Other helpful support services for WFU students include the **Writing Center**, the **Math Center**, the **Chemistry Center**, and the **University Counseling Center**.