THE WALK [FaithWalk UMC]
Children’s Ministry Leader
Job Description

Position Objective
To oversee the church’s entire children’s ministry to ensure a smoothly operating, safe and effective program encouraging all children in the church and community to grow in faith and as Christian disciples

Employment
- The Children’s Ministry Leader will comply with all of THE WALK’s policies and procedures
- The Staff/Pastor-Parish Relations Committee (SPRC) is responsible for the hiring, evaluating, and terminating of this position in accordance with personnel policies of THE WALK

Responsibilities of the Position:
- Vision, Plan and Advocate for children particularly in the areas of faith development, safety and discipleship
- Develop and implement curriculum for the Children’s Ministry in alignment with the teachings of God’s love, peace and justice
- Develop and coordinate participation of the Children’s Ministry within “BE CHURCH” events
- Plan and implement seasonal events to include Easter Egg hunt/event, Vacation Bible School, Halloween Trunk or Treat and others
- Implements the Safe Sanctuary Policy with children and volunteers, including regular communication with volunteers regarding training and changes
- Prepare annual budget for submission to Finance Team
- Regularly and intentionally connect with families and children in the community to determine how they may thrive and grow in their faith
- Identify, train, background check and schedule Nursery and Tales from the Trails volunteers
- Be at THE WALK Sundays from 8:30am to 12:30pm
- Attend Leadership Team meetings (as a non-voting member)
- Attend regularly scheduled and mutually agreed upon meetings with the Pastor
- Collaborate with other churches and community
- Maintain a healthy and growing spiritual life

Experience and Qualifications:
Prior experience working with children, energetic, enthusiastic, risk-taker, self-starter, good organizational and communication skills, leadership and visioning aptitudes
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Supervision: Reports to and supervised by the Pastor with general oversight by the Staff Parish Relations Committee (SPRC)

Hours: 12 to 15 hours per week to include 8:30am to 12:30pm each Sunday

Compensation: $10,000 per year, paid monthly and reviewed annually

Expectations of all persons employed by THE WALK:
- Equip lay members for ministry by building teams, delegating responsibilities, offering opportunities to engage in ministry, and encouraging gifts that you see in others.
- Honor confidentiality
- Uphold the mission of THE WALK.
- Work collaboratively with the staff and pastors at THE WALK.

____________________________________          ____________________________
Signature of Applicant                        Date

____________________________________           ____________________________
THE WALK SPRC Team Chair                      Date

____________________________________           ____________________________
THE WALK Pastor                               Date