

FALL 2017 GRADUATE SCHOOL OF ARTS AND SCIENCES - SCHEDULE OF EVENTS

TUESDAY, AUGUST 8

- **PARKING REGISTRATION (TENTATIVELY)**

More information will be available soon for graduate students (commuter parking – fall 2017-18 academic year): <https://wfuparking.t2hosted.com/cmnauth.aspx>.

WEEK OF AUGUST 21

- **STUDENT ID DISTRIBUTION**

ID cards can be picked up from your department beginning the week of August 21st. If you did not submit a photo, you will need to go to the Deacon OneCard Office located in Angelou Hall, Room 001.

<http://rlh.wfu.edu/current-students/deacon-onecard/>.

WEDNESDAY, AUGUST 23

- **INTERNATIONAL STUDENT – CHECK IN SESSION - August 23rd - 116 Reynolda Hall - 9:00 – 11:00**

The Office of Global Programs and Studies, 116 Reynolda Hall, will offer two check in sessions for international students. All new F-1 students must check in at the front desk in the Office of Global Programs and Studies on Wednesday, August 23rd or Friday, August 25th between the hours of 9:00 – 11:00 a.m.

- **TA ORIENTATION – August 23rd - 1:00 – 3:00 - Greene Hall, Room 145**

All new graduate students who have been awarded a Teaching Assistantship (TA) are required to attend the TA Orientation.

THURSDAY, AUGUST 24

- **COMPUTER DISTRIBUTION – August 24th - ZSR Library, Room 204 - 10:00 – 3:00**

Full-time, Degree Seeking students only are eligible for a laptop computer. WFU Student ID's will be required when picking up computers.

Part-time, non-degree and certificate students are not eligible for laptops. Programs not participating in the computer distribution: Documentary Film and Religious Studies.

FRIDAY, AUGUST 25

- **COLLECTION OF TAX AND I-9 FORMS – August 25th - Manchester Hall, Room 125 - 9:00 a.m. – 12:00 Noon**

If you are a student who is receiving a stipend (Assistantships or Graduate English Fellowship), you will be required to complete the following forms:

- W-4, NC-4 and Direct Deposit forms – <http://finance.wfu.edu/faculty-staff/payroll-services> (Under Forms).
- I-9 (Employment Eligibility Verification) Form and Instructions <http://finance.wfu.edu/faculty-staff/payroll-services> (under Employment Forms).

A payroll calendar for graduate students can be viewed by scrolling to the bottom of <http://finance.wfu.edu/faculty-staff/payroll-services> (under Tools).

Please bring your forms and documents required for verification to 125 Manchester Hall between 9:00 a.m. – 12:00 p.m. on Friday, August 25th. A Human Resources representative will be there to collect and process your forms. Stipends will also be distributed from this location during this time. Please direct any questions to Ms. Pearlle Patton in the Human Resources Office at pattonpd@wfu.edu or 336.758.4952.

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- **NEW GRADUATE STUDENT WELCOME SOCIAL - August 25th - The Barn at 106 Reynolda Village - 1:00 – 3:00**
All new graduate students are requested to attend the New Graduate Student Welcome.
- **INTERNATIONAL STUDENT IMMIGRATION SESSION – August 25th - Magnolia Room in Reynolda Hall - 5:00 – 7:00 p.m.**
All new F-1 students must attend a 2 hour immigration session, which includes dinner, in the Magnolia Room located on the 2nd floor in Reynolda Hall.

MONDAY – AUGUST 28th

- **FIRST DAY OF CLASSES**